

Calgary Humane Society is a dynamic, non-profit organization whose vision is to use innovative strategies to lead, inspire and educate in the humane treatment of companion animals, fostering an enlightened community which consistently demonstrates respect and compassion for animals.

Our mission statement is to help as many animals as we can.

As an organization, CHS values compassion, teamwork, respect, integrity and commitment.

Position Title:

SENIOR MANAGER, SHELTER MEDICINE AND CARE - FULL TIME

37.5 hours per week – Varying schedule to include days, evenings, weekends, and some overtime

Reporting directly to the Executive Director, the Senior Manager, Shelter Medicine and Care, will be a licensed Veterinarian able to practice in the Province of Alberta, in good standing with the AbVMA and all other applicable regulatory bodies.

This individual will ensure the continued success of the Society in offering the highest standard of care to every animal that enters the facility and work with the team to create innovative preventative health programs and protocols to ensure continuous high quality care. The CHS veterinary team performs high quality work at a very high volume, so the successful candidate must be flexible and able to perform exceptionally well in these conditions, leading the team by example.

Responsibilities:

Leadership:

- Provide leadership to the Animal Care and Health team and be an exemplary representative of CHS to the veterinary community.
- Develop and execute an operational plan to achieve strategic goals under designated area of responsibility.
- Contribute to the development of the strategic direction of the Society and overall business plan, as requested by the Executive Director and Board of Directors.
- Serve as the liaison between all medical staff members, other operational departments, and the Executive Director.
- Recommend changes to current veterinary protocols and procedures to the Executive Director based upon solicited and received ideas from the Animal Health and Care teams.
- Ensure compliance with all regulatory bodies.
- Develop standard operating procedures manual with ongoing research and review to ensure best practices with an emphasis on staff and animal safety.
- Active participation in all Operational Committees (e.g. HART, Operations, Senior Management).
- Represent Calgary Humane Society in a professional and courteous manner at all times when interacting with key stakeholders (e.g. Adopters, Volunteers, Foster Parents, Staff, etc.)

Personnel:

- Provide effective guidance, supervision and performance feedback to the Animal Care and Health teams.
- Actively support staff, volunteers, and foster parents and promote the development of skills related to the advancement of our goals and mission.
- Develop continuing education programs as per applicable professional requirements to ensure Society personnel is informed of advancements and changes to the industry and support staff in the achievement of their individual goals.
- Perform regular performance evaluations of the Animal Health and Animal Care team members to ensure each employee is contributing to the success of the team and organization as a whole.
- Recommend appropriate personnel changes to the Executive Director and Human Resources Manager including appropriate hires and potential dismissals.

Veterinary:

- Regular veterinarian duties as required; triage, infectious disease, surgery (spay/neuter, dentistry, diagnostic, wound repair, etc.).
- Ensure humane euthanasia is performed in a caring and compassionate environment.
- Develop and implement strategies to shorten length of stay thereby improving adoptability of an animal with the end result being the successful rehoming of all animal residents.
- Provide guidance and support to Adopters post-adoption and Foster Parents pre-adoption to ensure the continuous well-being of all CHS animals.
- Identify and develop partnerships with external parties for provision of specialized services outside of the Society's normal scope of work.
- Support the Protection and Investigations Peace Officers to provide expertise as required for animal cruelty and neglect cases with potential for media exposure and court appearances.
- Develop strategies to ensure the Animal Health and Animal Care teams are working in a cohesive manner with effective communication between both Departments to create a harmonious environment.

Position Requirements:

- DVM Degree from accredited university.
- Member in good standing with the AB.VMA.
- Committed to the mission, vision, goals, and values of CHS with a genuine concern for the welfare of animals.
- Committed to promoting teamwork and inspiring individual excellence with a positive attitude.
- Excellent interpersonal skills.
- An in-depth understanding of animal behavior is a definite asset as is some familiarity with domestic animals other than cats and dogs (rabbits, small rodents, birds, iguanas, etc.).
- Minimum five years of supervisory experience successfully leading a large, dynamic team with diverse skill sets.
- Successful candidate will be required to provide a Police Information Check at their own expense to be arranged by CHS.
- Experience with Pet Point shelter management software an asset.
- Organized, detail oriented.
- Excellent team player.
- Flexibility to work days, evenings, weekends, and overtime when required.
- Strong working knowledge of Microsoft Office.

Benefits:

- Competitive remuneration package commensurate with experience.
- Professional development including funding for annual professional development opportunities available.
- Professional dues.
- Uniform Allowance.
- Benefits package including Health, Dental, and access to the Employee & Family Assistance Program.
- Matching RSP program after one year of employment.

CLOSING DATE: POSTING WILL REMAIN OPEN UNTIL A SUITABLE CANDIDATE IS FOUND

Please apply in confidence indicating the job title in the subject line along with salary expectations to careers@calgaryhumane.ca

WE THANK ALL APPLICANTS FOR THEIR INTEREST HOWEVER ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED. NO PHONE CALLS OR EMAIL INQUIRIES PLEASE.