

APPENDIX “B” – ROLE DESCRIPTION

VOLUNTEER POSITION TITLE: BEHAVIOUR CLASS ASSISTANT

Commitment

Applications will be considered for volunteers who can commit to a weekly shift on one of the following days.

Southeast location: Calgary Humane Society, 4455 – 110 Ave S.E.

Northeast location: Dogaholics, 1404-44th Avenue NE

S.E. location				N.E. location
Monday (1 opening)	Thursday (1 opening)	Sunday (2 openings)	Causal-basis (3 openings)	Saturday (1 opening)
5:30 – 8:30 pm	5:30 – 9:30 pm	12:00 – 2:30 5:30 – 8:00 pm	3 to 4 shifts per month, variable schedule Weekdays 5:30 – 9:30 Weekend 9:45 am – 3:00 pm	9:30 am – 12:00 pm

Volunteers being considered for this role must be able to attend all training classes and complete all requirements as listed below

Responsibilities

Behaviour Class Assistants play a very important role in supporting the CHS Behaviour Team by:

- Assisting the trainer with set-up, in-class management and tear down
- Greeting students, taking attendance and checking vaccination status
- Observing behaviour classes and directing questions to the class instructor
- Cleaning up any accidents
- Vacuuming and mopping the floor after the last class of the afternoon/evening
- Schedule will include evenings and weekends; hours may varies depending on classes offered

Qualifications

This role is most suitable for candidates seeking professional dog training experience or for those who would enjoy the role as an observer.

- Have an appreciation and respect for animals and the values of CHS
- Ability to work as part of a team or independently as required
- Ability to interact with the public in a friendly and professional manner
- Demonstrate compassion for people and animals
- Strong observation skills
- Basic knowledge of dog behaviour required
- Previous dog training experience considered an asset

Training

Training is mandatory and will be provided by CHS free of charge

- Canine Body Language – Friday March 8 @ 5:00 pm
- How Animals Learn – Sunday March 10 @ 10:00 am
- Two Buddy Shifts with Behaviour Outreach Coordinator or Class instructor

Additional Requirements

- Must be 18 years or older
- Attend an interview
- Provide a clear Criminal Record Check (there is a \$15 - 30 fee associated with this.)
- Signed Agreement & Release form

[CLICK HERE TO APPLY!](#)

Closing date: Position will remain open until successful candidates have been placed

Calgary Humane Society *sincerely* appreciates your interest in volunteering for our organization. Please note that only candidates who are selected to participate in the interview process will be contacted. Applicants will receive an update on application status with 3 – 4 weeks of applying.
