

Calgary Humane Society is a dynamic, non-profit organization whose vision is to use innovative strategies to lead, inspire, and educate in the humane treatment of companion animals, fostering an enlightened community, which consistently demonstrates respect and compassion for all animals.

Our mission is to help as many animals as we can.

As an organization, CHS values compassion, teamwork, respect, integrity, innovation, and commitment.

**Position Title:**

**ANIMAL BEHAVIOUR CLASS INSTRUCTOR- CONTRACTOR**

- **Must have the flexibility to provide contract hours on evenings and weekends**

Reporting to the Humane Education and Outreach Team Lead, the Animal Behaviour Class Instructor is responsible for the instruction and facilitation of Calgary Humane Society dog training classes, the purpose of which is to educate owners on humane and effective training methods and to set up both owners and pets for success in the community. Classes are held evenings and weekends on-site at Calgary Humane Society. For further information on classes please visit our [website](#)

**Specific responsibilities include, but are not limited to:**

- Facilitate instruction of scheduled training classes including:
  - Reviewing class attendee list and ensuring class materials are ready
  - Setting-up and cleaning used rooms and spaces before and after classes
  - Delivery of class curriculum while ensuring safety of the public and attendees at all times
  - Following locking and building alarm procedures when closing
- Communicate resource needs and facility issues to the Outreach Behaviour Coordinator
- Maintain relationships with training class volunteers providing direction, support and guidance
- Animal handling
- Other related duties as assigned

**Key Competencies required:**

- Ability to engage large groups of people, build rapport, and trusting relationships with clients
- Ability to work independently and be self-directed
- Ability to multi-task and adapt to challenges in classes
- Ability of classroom and time management
- Strong interpersonal skills including: active listening, conflict de-escalation, and ability to communicate effectively with a diverse range of personalities
- Excellent verbal and written communication skills
- Dependable and reliable
- Excellent organizational skills and detail oriented
- Commitment to continual learning of best practices, skills and trends in the behavioural sciences
- Uphold and model CHS' values at all times

**Requirements:**

- CHS is a COVID-19 Safe Workplace. With limited exceptions, CHS requires all contractors provide proof of fully vaccinated status in accordance with current guidelines. CHS also complies with all in-force Alberta Health Services directives regarding COVID 19 safety
- Minimum High school diploma
- Minimum six months of hands on experience with dogs in a humane, respectful manner
- Professional experience training, teaching, or instructing
- First Aid Certification
- Contractor will be required to invoice CHS for services rendered and will be responsible for their own tax remittances per CRA guidelines
- Behaviour certification or working towards certification such as CPDT-KA, The Academy for Dog Trainers, KPA, etc.
- Member of Pet Professional Guild
- Genuine concern for the welfare of animals
- Ability to contract on evenings and/or weekends
- Genuine interest in force free training philosophies congruent with the organization
- Successful candidate will be required to provide a criminal record check at their own expense to be arranged by CHS

**Physical Requirements:** (Occasional: 6-33% of shift, Frequent: 34-67% of shift, Constant: 67-100% of shift)

- Must be physically capable of restraining a minimum of 50lbs
- Constant standing and walking
- Frequent crouching, squatting, kneeling
- Occasional lifting, carrying, pushing, pulling, sitting, rotating, and climbing

**CLOSING DATE: POSTING WILL REMAIN OPEN UNTIL A SUITABLE CANDIDATE IS FOUND**

Please apply in confidence indicating the position title in the subject line along with salary expectations to [careers@calgaryhumane.ca](mailto:careers@calgaryhumane.ca)

***We thank all applicants for their interest however only those selected for interviews will be contacted.  
No phone calls please.***