



APPENDIX "B" – ROLE DESCRIPTION

VOLUNTEER POSITION TITLE: **YOUTH CLUB VOLUNTEER**

Commitment

Applications will be considered for volunteers who can commit to the entirety of the program -- 10 weeks.

	4:45 – 7:00pm
Monday	Club attendees ages 7-12
Tuesday	Club attendees ages 13-16

Responsibilities

- Providing leadership to Youth Club attendees while they learn about responsible pet ownership, animal welfare and volunteerism
- Assisting with animal guest visits including but not limited to dogs, cats, and rabbits
- Supporting the Youth Club Leader with group management and activity engagement
- Supervising children in the learning center and during a tour of the shelter
- Transporting dogs, cats, rabbits and/or other small animals from the adoption floor to the learning center as needed
- Assisting with room set up and take down
- Adhere to CHS safety and hygiene guidelines
- Adhere to all animal kennel signage
- Provide positive interaction, affection, socialization and exercise for animals in the adoptions area to help increase their adoptability and to decrease their stress levels as they wait for the new forever homes
- Cleaning duties as assigned

Training

Training is mandatory and will be provided by CHS free of charge

- Canine Body Language (**REQUIRED**)
- Feline Body Language (**REQUIRED**)
- How Animals Learn (**REQUIRED**)
- Rabbits 101 (**REQUIRED**)



Requirements

- Must be 14 years or older*
 - *Must be 18+ to assist with 13-16-year-old club attendees
- Physically capable of lifting up to 40 lbs
- Volunteers working in this role will be standing and walking for the majority of the shift
- Previous animal experience and knowledge considered an asset
- Previous experience working with children considered an asset
- **Due to the shelter being difficult to reach via public transport on Sundays, volunteers considered for this role MUST have reliable transport to and from the shelter**
- Attend an interview
- Provide a clear Criminal Record Check with Vulnerable Sector Search. (There is a \$30 fee associated with this.)
- Signed Agreement & Release form
- Can be trusted to work independently and with minimal supervision and adhere to confidentiality policy.
- Ability to maintain a high level of professionalism and act as an ambassador for the Calgary Humane Society.
- Ability to take and follow directions.
- Ability to interact with the public in a friendly and professional manner.
- Have an appreciation and respect for animals and the values of CHS.

How to Apply

Email Volunteer@calgaryhumane.ca to Apply!

Closing date: Position will remain open until successful candidates have been placed

Calgary Humane Society *sincerely* appreciates your interest in volunteering for our organization. Please note that only candidates who are selected to participate in the interview process will be contacted.
