



Calgary Humane Society

**Minutes of the Annual General Meeting
Held on April 27, 2022 at 7:00 p.m.
at Calgary Humane Society**

The minutes were taken by Melaina Slater

BOARD MEMBERS PRESENT:

Lisa Kindree
Maggie Crowley
Bruce McBean
Kevin Natkinniemi

Andrew Wilson
Yvette Steiner
Scott Cressman
Sage McIntosh

WELCOME AND CONFIRMATION OF QUORUM

Carrie Fritz, Executive Director, welcomed the attendees to the meeting and introduced Miriam Carey who provided a land acknowledgement.

Miriam then called upon Lisa Kindree, Chair of the Board of Directors. Lisa welcomed and thanked everyone for attending the 2022 Annual General Meeting (AGM) of Calgary Humane Society.

Lisa outlined the agenda for the meeting. She then introduced Melaina Slater, who is the Recording Secretary for the Board, and who recorded the minutes of the meeting. She then asked all members in attendance to raise their ballots to confirm that quorum was reached for the meeting. In accordance with By-Law 4.1(b), a Members' Meeting requires a quorum of ten members in good standing. Quorum was confirmed.

APPROVAL OF MINUTES FROM THE APRIL 28, 2021 ANNUAL GENERAL MEETING

Lisa Kindree asked for questions or comments regarding the Minutes of the April 28, 2021 AGM. None were brought forward.

Lisa then asked for a motion from the floor to approve the Minutes of the April 28, 2021 Annual General Meeting.

Andrew Wilson made the motion, seconded by Scott Cressman. All were in favour.

TREASURER'S REPORT

Yvette Steiner, Treasurer of the Board, presented the Financial Statements of Calgary Humane Society for the year ended December 31, 2021. She referred everyone to the 2021 Annual Report which was included in the AGM package and made the following comments:

“Despite the continued challenges of COVID 19 during 2021, including the related restrictions and numerous impacts that faced many organizations, I am pleased to report that CHS continues to be in a stable financial position, finishing the year with a surplus of approximately \$452,000.00 dollars.

“Donation and fundraising revenue, as well as programs and services increased slightly year over year. Despite the impact of COVID-19, we remain extremely fortunate to continue to receive generous donations from our loyal donors and supporters. We are also very fortunate to have received \$1.8 million in donations and fundraising for our “For Them” capital campaign which you can see in the capital fund column. Programs and services revenue increased slightly as we were able to re-open for programs on July 3, 2021 under the Restrictions Exemption Program. Bequests were lower than prior year. Investment income increased significantly due to strong global equity markets in the fourth quarter.

“On the expense side, Management consistently does an exceptional job of controlling operating costs especially during these uncertain times. In the comparative 2020 period, due to COVID-19 mandated closures, which included employee lay-offs for a period of time, total expenses were lower compared to 2021. We are very thankful for the Canada Emergency Wage Subsidy Program which resulted in approximately \$644,000.00 during 2021 and \$948,000.00 in 2020 received by CHS. This amount is netted against wages and benefits.

“As reported in the last two years, CHS has continued to use a portion of the Capital Fund for our building enhancement project, which is expected to be completed in 2022 for our 100th birthday celebration. This explains the large decrease in cash and short investments comparing 2020 to 2021. During 2021, a portion of the capital renovation project became eligible for use resulting in \$7.2 million moved from assets under construction to amortized capital assets. We hope you are able to tour the facility this evening and see these amazing changes for yourselves.

“You will note that a modified audit report has been signed by KPMG LLP, Chartered Accountants. This is consistent with prior audits and is common in not-for-profit organizations. The reason for the modification pertains to the completeness of donation revenue. As is common with many charitable organizations, the Society derives part of its revenue from the public in the form of cash donations, the completeness of which is not susceptible to satisfactory audit verification.

“I would like to thank the entire finance team at CHS for their hard work, both during the audit and throughout the year. Thank you as well to the members of the Audit and Finance Committee for their ongoing diligence and stewardship”.

Yvette Steiner then asked for a motion from the floor that KPMG LLP be appointed the auditors of the Calgary Humane Society for the year ending December 31, 2022. Kevin Natkinniemi seconded the motion. All were in favour.

CHAIR'S REMARKS

Lisa Kindree then provided her remarks;

“I am delighted to be here tonight to highlight the work of Calgary Humane Society. As you can well imagine, 2021 was a challenging year at Calgary Humane Society as they continued

operating an animal shelter during a pandemic while also managing a massive renovation project that saw 90% of the space renovated and changed. Despite this, the team continued to care for the thousands of animals who needed them with the same dedication and compassion they are known for.

“2022 is Calgary Humane Society’s Centennial year. For 100 years, we have been connecting the lives of animals with the people who love them. This is an incredible milestone for the organization, so of course, we will be planning a celebration worthy of this achievement. Mark your calendars for our Centennial Birthday Party on August 6. We really hope you will be able to join us.

“At the same time, we will be having the grand re-opening of our new state of the art facility. We look forward to showing you the finished product, where we will be better able to meet the needs of our animals and also be better positioned to support the community.

“It is hard to fathom what it was like to be a founder of such an incredible organization back in 1922. We have come such a long way. When I toured around the facility, I couldn’t help but be excited about where we are today and what the next 100 years will hold. There is such an incredible opportunity ahead of us. I feel privileged to be representing the Board at such a pivotal time for the Society.

“I would like to take the opportunity to acknowledge the tremendous work of past staff and volunteers who were trailblazers and paved the path for Calgary Humane Society. I want to thank the current CHS team for their incredible work over the past year, managing the pandemic and this transformational project. You have set the organization up well for the next 100 years.

“Finally, I must thank all of you in the room. Our members and our dedicated donors and supporters. None of this would be possible without your ongoing support of the organization and your commitment to improving the lives of animals in our community. As it is National Volunteer Week, I also want to thank all of the amazing CHS volunteers. Thank you for all you do for Calgary Humane Society. Thank you for being here tonight for our in-person AGM”.

ELECTIONS TO THE BOARD

Lisa announced there are six Board members who are up for re-election and have agreed to continue as Board Members of the Society. She advised there is no new Directors joining the Board and there are no retiring Board members.

Deanna Steblyk moved to re-elect Yvette Steiner, Heather MacQuarrie, Kevin Natkinniemi, Corrine Jamieson, Andrew Wilson, and Lisa Kindree. Bruce McBean seconded the motion. All were in favour.

PAM BARBER MEMORIAL AWARD

Carrie Fritz was then called upon to present the Pam Barber Memorial Award and made the following remarks:

“In 2017 we received the very sad news about the passing of one of our longest serving volunteers, Pam Barber, after a lengthy and courageous battle with cancer. She was a special person with an incredible heart who is missed dearly by her friends, family, and all who knew her at Calgary Humane Society.

“Pam was a lifelong resident of Calgary who started getting involved with the Humane Society in 1986 when she and her husband adopted their first dog, Penny. Penny was the reason Pam made the decision to start volunteering for CHS, commencing in 1995. Pam served as a volunteer for many years in both the Animal Care and Animal Health Departments and was later asked to take on a volunteer role for the Board of Directors, and became the Recording Secretary for the CHS Board and Annual General Meetings. These volunteer activities provided her with a wonderful knowledge of the Society and, with this excellent background, she was nominated to the Board in 2001.

“It is because of the incredible contributions Pam made to CHS that the Board of Directors created the Pam Barber Memorial Award to recognize and honour another volunteer or staff member who has gone above and beyond and who has shown the same wonderful qualities as our friend Pam Barber – qualities such as unselfish dedication, thoughtful problem-solving, kindness, common sense, and a great sense of humour. A plaque now hangs in the shelter with the names of the annual recipients of this award”.

Carrie Fritz then presented the Pam Barber Memorial award to Kris Webber, a dedicated volunteer who has contributed over 445 volunteer hours in four years in several departments.

ANY OTHER BUSINESS

None was brought forward.

ADJOURNMENT

Lisa thanked everyone for attending the meeting and called for a motion to adjourn from the formal business of the AGM.

Maggie Crowley moved to adjourn the 2022 Annual General Meeting. Margot Howe seconded the motion. All were in favour.