



Join the team!

Calgary Humane Society is a dynamic, non-profit organization whose mission is:
Protect Animals. Support People. Create a More Humane World.

As an organization, we value Compassion, Commitment, Courage, and Collaboration and we take pride in fostering an open, inclusive, creative, and supportive environment.

If your beliefs and values align with ours, we welcome you to apply for any open positions we have on our team.

Position Title:

Animal Care Attendant – Full Time

**Shifts consist of 6:30AM to 4:30PM, 7AM to 5PM, 9:00AM to 7:00PM on a 4 day on/3 day off rotating schedule which includes weekdays, weekends, and statutory holidays
36 hours per week**

Position Description:

Reporting to the Manager of Animal Care, CHS Animal Care Attendants are responsible for providing exemplary care, comfort, and enrichment to all of the animals in our care.

Duties:

- Maintain clean and sanitary conditions in all areas where animals are housed and provide humane, fair, and equal treatment of all animals in the care of CHS.
- Daily cleaning, spot cleaning, and disinfecting of assigned kennel areas per cleaning guidelines and protocols.
- Ensure that all equipment and supplies are neatly organized and put away at all times and that all work areas are kept neat and orderly.
- Provide proper food amounts and types, water, proper bedding, litter areas, hiding/perching areas, behavior enrichment, proper light, humidity and temperature, to all animals per the animal feeding and care guidelines.
- Observe animals for signs of disease, injury, illness, or behavioral concerns and report to appropriate department(s).
- Assist with the safe movement of animals through the shelter and maintain proper records including animal monitoring cards, computer records, and identification as required.
- Collaborate with operational departments to ensure successful outcomes of animals.
- Support and participate in daily animal behaviour enrichment programs, documenting activities as required.
- In consultation with the Animal Behaviour Counselors, work to implement and execute training plans for dogs in care.
- Observe and document animal behaviour and provide feedback and consultation on best path forward.
- Observe all health and safety policies and protocols.
- Other duties as assigned.



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Position Requirements:

- Minimum high school diploma.
- **Minimum one-year of professional or volunteer experience working with animals required.**
- Genuine concern for the welfare of all animals.
- Demonstrated resiliency and ability to maintain professional in stressful, sometimes emotional, situations.
- Successful candidate will be required to provide a criminal record check at their own expense to be arranged by CHS.
- Ability to work as part of a team or independently as required.
- Flexibility to work overtime when required.
- Ability to communicate professionally and effectively, both verbally and in writing.
- Familiarity with Microsoft Office suite.
- Strong organization and time management skills with the ability to work well under pressure and balance multiple priorities.

Physical Requirements:

- Physically capable of and comfortable with safely handling a variety of species including but not limited to: cats, dogs, rabbits, birds, rodents, and reptiles.
- Capable of lifting up to 50 lbs.
- Perform repetitive motions of walking, reaching, squatting, bending, pulling, and lifting.

Annual Salary:

\$32,348.16

Perks & Benefits:

- 100% employer paid health and dental benefits for employees and their dependents
- Wellness Spending Account
- Vision coverage
- Paid vacation, sick time, wellness days, and paid day off on your birthday
- Matching RSP
- Personal and professional development opportunities
- Casual dress code
- Discounts on CHS products and services, including adoption fees
- Employee and Family Assistance Program
- Access to reduced rate counseling services

Closing date: Posting will remain open until a suitable candidate is found

Please submit your cover letter and resume, indicating the job title in the subject line, to:
careers@calgaryhumane.ca

We thank all applicants for their interest however only those selected for an interview will be contacted. No phone calls please.