



Join the team!

Calgary Humane Society (CHS) is a dynamic, non-profit organization whose mission is:
Protect Animals. Support People. Create a More Humane World.

As an organization, we value Compassion, Commitment, Courage, and Collaboration and we take pride in fostering an open, inclusive, creative, and supportive environment.

If your beliefs and values align with ours, we welcome you to apply for any open positions we have on our team.

Position Title:

Animal Care Attendant – Temporary Full-Time

8-week term position | 35 hours per week | \$17.00/hour + 6% vacation pay

Reporting to the Manager of Animal Care, Animal Care Attendants are responsible for providing daily care, comfort, and enrichment to all animals in the care of CHS by working collaboratively with other departments to achieve clean and sanitary conditions in order to satisfy the physical and psychological needs of all species.

Duties:

- Maintain clean and sanitary conditions in all areas where animals are housed and provide humane, fair, and equal treatment of all animals in the care of CHS.
- Daily cleaning, spot cleaning, and disinfecting of assigned kennel areas per cleaning guidelines and protocols.
- Ensure that all equipment and supplies are neatly organized and put away at all times and that all work areas are kept neat and orderly.
- Provide proper food amounts and types, water, proper bedding, litter areas, hiding/perching areas, behavior enrichment, proper light, humidity, and temperature, to all animals per the animal feeding and care guidelines.
- Observe animals for signs of disease, injury, illness, or behavioral concerns and report to appropriate department(s).
- Assist with the safe movement of animals through the shelter and maintain proper records including animal monitoring cards, computer records, and identification as required.
- Collaborate with operational departments to ensure successful outcomes of animals.
- Support and participate in daily animal behaviour enrichment programs, documenting activities as required.
- In consultation with the Animal Behaviour and Enrichment Facilitators, work to implement training plans for dogs in care.

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- Observe and document animal behaviour and provide feedback and consultation on best path forward.
 - Other duties as assigned.

In anticipation of wage subsidies through the Canada Summer Jobs Grant, successful candidates must:

- Be between the 15 and 30 years of age at the beginning of the employment period;
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment; and,
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

Position Requirements:

- Minimum high school diploma or equivalent
- Ability to attend shifts on site
- Genuine concern for the welfare of animals
- Ability to work as part of a team or independently as required
- Intermediate knowledge of Microsoft Office
- Ability to communicate effectively, both verbally and in writing (a written competency assessment may be included as part of the interview process)
- Strong interpersonal skills and the ability to deal with a diverse range of people
- Excellent organizational skills and the ability to manage a wide range of tasks and competing priorities
- Successful candidate will be required to provide a criminal record check at their own expense to be arranged by CHS
- Able to safely and comfortably handle a variety of species including but not limited to: cats, dogs, rabbits, birds, reptiles
- Flexibility to work overtime as required
- Handling, moving, lifting, and pulling equipment and animals up to 40lbs
- Repetitive motions of sitting reaching, lifting, squatting, bending, pulling

Closing date: Posting will remain open until a suitable candidate is found

We encourage applicants from diverse backgrounds to apply. Please submit your cover letter and resume, indicating the job title in the subject line, to

careers@calgaryhumane.ca

We thank all applicants for their interest however only those selected for an Interview will be contacted. No phone calls please.